ESADE LAW SCHOOL - URL

Name of the institution	ESADE Law School – Universitat Ramon Llull
Erasmus ID code	E BARCELO16
Address	Av. de Pedralbes, 60-62 E-08034 Barcelona (Spain) Tel.: +34 932 806 162 Fax: +34 932 048 105
Website	http://www.esade.edu Students have access to ESADE exchange Moodle by entering into the website with the codes provided by ESADE.

LAW INTERNATIONAL ACADEMIC RELATIONS UNIT

Director, International Relations	**Patricia Saiz** Office 147, Building 1 (first floor) Tel. +34 934 953 848 (direct) patricia.saiz@esade.edu
International Relations Manager & THEMIS Coordinator *(Bilateral agreements, international partners contact)*	**Araceli Domènech** International Academic Relations Unit Office 001, Corridor A Building 1 (main floor) Tel.: +34 932 803 900 (direct) araceli.domenech@esade.edu
International Program Manager	**Julia Anglès** International Academic Relations Unit Office 001, Corridor A Building 1 (main floor) Tel. +34 932 806 162 (ext. 2423) julia.angles@esade.edu

LAW EXCHANGE PROGRAM TEAM

Law Exchange Program Manager – INCOMINGS & OUTGOINGS *(Incoming students helpdesk for academic issues: application documents, course offer, registration, transcripts…)*	**Eva Mestres** Law School Office Tel. +34 932 806 162 (ext. 2728) eva.mestres@esade.edu
Exchange Students Academic Advisor *(Learning Agreements, courses descriptions…)*	**Sara Pons** Tel. +34 932 806 162 (ext. 3940) sara.pons@esade.edu
Non-Academic International Student Advisor *(Students' advisor for non-academic issues: housing, visa, insurance…)*	**Caroline Beckershaus** Tel. +34 932 806 162 (ext. 2366) caroline.beckershaus@esade.edu isa@esade.edu

ACADEMIC CALENDAR 2020/21

Exchange students are **encouraged to arrive earlier to secure accommodation prior to the start of the program/Spanish course.** Students should arrive not later than the day before the first day of the term.

Fall term 2021

▪ **Courses online bidding registration**	July (Date TBC)
▪ **Spanish Language course** *(optional)*	From August 30th to September 3th (TBC)
▪ **Orientation Program**	From August 30th to September 3th
▪ **Welcome Session** *(mandatory)*	September 6th
▪ **Term Dates including exams**	September 6th 2021 to end January 2022 (for students from European partner universities)
	September 6th to December 23nd 2021 (for students from non-European partners) (*)

(*) Exams dates will be set by the Program Direction and could be any date in December.

Spring Term 2022

▪ **Spanish Language course** *(optional)*	January (Dates TBC)
▪ **Orientation Program** *(mandatory)*	Mid-January & February 7th 2022
▪ **Term Dates including exams**	February 7th to end May 2022

(*) IMPORTANT NOTE: Exchange students are requested to stay until the end of the scheduled exams. No special dates for exams to be arranged. Please advise your students to pay attention to exam dates when booking any flights.

COURSES OFFER & ONLINE REGISTRATION

- **Law courses offer**

Courses list 21/22 and syllabus will be available on ESADE exchange Moodle website by June/July. Meanwhile students will see the information for 2020/21.

- **Law Courses online bidding registration**

Registration must be done by students online. Students will be informed in due time how to proceed.

- Fall Term Open Registration Dates July (tbc)
- Spring Term Open Registration Dates November (tbc)

Once the registration is confirmed and during the first month of the term, students must deliver to ESADE Registrar's Office the document of the **Learning Agreement** properly signed and stamped by the home university.

ESADE Exchange Moodle Website

From here exchange students access to all relevant information for their exchange program

Law Courses & Syllabus	Law courses both at Bachelor's and Master's Law Degrees. Courses list and syllabus will be available by June/July.
Language of Instruction	**Fall Term:** English (we also offer some courses in Spanish) **Spring Term:** Spanish (we offer few courses in English)
Credit system	ECTS credit system.
Exams accommodation	Indicate your need to the International Relations Direction at least 5 weeks before the exam date specifying the type of accommodation you need and attaching a certificate or an email from your home University
Workload	30 ECTS per semester (27 to 33 ECTS are accepted for students from EU universities and a minimum of 23 ECTS for students from non-EU universities.) *** THEMIS students** are required to register for 30 ECTS at ESADE. (10% variation allowed: minimum 27 ECTS and maximum 33 ECTS).
Course Registration	All registrations should be requested online only, through the ESADE bidding system in July (tbc).
Course Attendance	Attendance is required in all courses.
Assessment	Students are evaluated at the end of the semester as well as continuously throughout the semester. Exams are mostly written, but are sometimes conducted orally, or even take-home assignments. Projects may also be required.
Transcripts	Official Transcripts will be available at the end of February / early March (for Fall term students) and at the end of July (for Spring term students), and will be sent directly to the home university. The Registrar's Office will not release transcripts nor advance unofficial grades before the set dates.

Grading

ESADE grades are on a scale of 0 to 10, as follows:

POINTS	DESCRIPTIVE VALUE
9.0 - 10	Excellent
7.0 - 8.9	Distinction
5.0 - 6.9	Pass
0 - 4.9	Fail
Non-numerical grades	
AP	Pass
NAP	Fail
NP	Not Attended
PENDIENTE	Not released yet
MATRICULADO	Registered

ORIENTATION PROGRAM & SPANISH LANGUAGE COURSE

At the beginning of each semester, ESADE Law School organises an orientation program for all new exchange students. Exchange students are strongly encouraged to participate in it.

The ESADE orientation program includes:

- **Spanish language course**. The language online registration will be at the same time as the course online registration. More information about the language course application and registration procedures will be available around May.
- **City tour around Barcelona** with the International Relations team (Fall term)
- **Orientation Day**: welcome by the Law Faculty directors and International Relations Office.
  We provide students with detailed information about registration procedures and courses. This session will also include an introduction to Barcelona and Spain, housing advice, Alumni Association and Library resources.

ESADE International Student Association - CIEE offers a **buddy service** for exchange students. Their main aim is to help exchange students get used to their new academic, urban and social surroundings. CIEE organises welcome parties, cultural trips and others.
Please advise your students to contact them at ciee.bcn@gmail.com

WHERE STUDENTS SHOULD GO WHEN THEY ARRIVE AT ESADE

Exchange students should report their arrival at the Law School Office (building 1, first floor).
This is the Office for all academic matters before and during your students' stay at ESADE.
Main contact person: **Eva Mestres** eva.mestres@esade.edu
Information students will be given by the Law Office on arrival:

- **Course schedule and final registration** with a list of the courses' students will be taking at ESADE.
- **Student identification card**, which not only proves they are enrolled at ESADE, but also gives them access to the school library as well as other services.

LOCATION & CAMPUS FACILITIES

ESADE is located in a residential neighbourhood called Pedralbes in the upper part of Barcelona. The main building is located at the top of Avinguda Pedralbes on the right-hand side of the street if you are coming up from the centre of town.

It can be easily reached by:

- Metro: Line 3 - Green Maria Cristina stop, 15 minute walk
- Ferrocarrils Catalans: local commuter railway Reina Elisenda stop, 10 minute walk
- Buses: 78, 63, 75, 22, 64 and V5 for a 5 minute walk
- Taxi: Taxis provide fast service in Barcelona. The fare from the city centre, Plaça Catalunya to ESADE is about €18.

Taxis provide the fastest transportation from the airport approximately €25-€30. However, there is also bus and train service directly to the city centre, where you can transfer to the public transportation network.

- **Building 1**
  Avinguda de Pedralbes, 60-62
  Classrooms for Law courses
  Law School Office
  Law School Dean's Office
  Law RRII Office
  EsadeForum
  Cafeteria
- **Building 2**
  Carrer Marqués de Mulhacén, 40-42
  Classrooms for Law courses
  Library and Corporate Documentation Centre
  Cafeteria
- **Building 3**
  Avinguda d'Esplugues, 92-96
  Cafeteria

COST OF LIVING

Estimated monthly budget for a single student sharing an apartment:

Housing (shared)	€500 – €700
Utilities	€85 – €165
Groceries	€160 – €210
ESADE lunch	€185
Public Transportation	€40
Sports	€45 - €80
Misc Expenses	€190 – €500
Monthly Budget	***€1205 - €1880***

NOTE: This is a rough estimate and depends on your lifestyle while here.

NON – ACADEMIC INFORMATION (VISA, housing, health insurance, ...)

For non-academic issues such as housing, visas, medical contacts, health insurance or any other matters, students should:

- contact the ESADE International Student Advisor:
  Ms Caroline Beckershaus
  caroline.beckershaus@esade.edu or isa@esade.edu
- or/and check ESADE intranet in ESADE Student Guide (Housing / Spanish Paperwork)

1. VISA

STUDENTS FROM EU-COUNTRIES and citizens of Norway, Iceland, Liechtenstein and Switzerland do not require a visa to enter Spain. All you need is a national identification card or passport.

STUDENTS FROM NON-EU-COUNTRIES
All applicants from Non-EU nations need a visa to study in Spain. In order to get a visa, all students must apply at the embassy or consulate of Spain in their home country **at least** 2 months before their planned date of departure.

The documentation that you may be required to present when applying for a Student Visa includes:

- Passport
- Passport-size photos
- Proof of financial means
- Admission Letter from ESADE (invitation to housing as proof of accommodation included)
- Proof of medical insurance including repatriation
- Proof of Accommodation*
- Other documentation specific to your situation

NOTE:

- If you plan to travel outside of Spain during the period shown on your Student Visa, be sure to ask for a multiple-entry visa. Even then, there is no guarantee that you will get it.

- If you have a non-EU passport and it is not stamped on entering Spain or the Schengen Area, you will need to take your passport and boarding pass to the Immigration Office within 72 hours of arrival to request a document, which will substitute for the stamp.

- If you are living outside your home country when you apply for a Student Visa, the Spanish Embassy or Consulate in the country where you are currently residing may require you to return to your home country to apply for the Student Visa. Do not assume that you will be able to obtain a Student Visa from a Spanish Embassy or Consulate outside your home country.

2. HEALTH INSURANCE

All international students are **required to have valid medical insurance coverage** for the entire time they are in Spain. *Proof of health insurance with international coverage will be required to complete registration.*

Students from EU/EEA countries need to bring the European Health Insurance Card for free medical assistance from the Spanish public health system.

Students from Non-EU countries are required to arrange private insurance to cover medical care in Spain and check with the insurance company about the specific details and exact procedure to follow should they need medical attention while in Spain.

3. HOUSING

ESADE does not have housing facilities for students in Barcelona – Pedralbes but students are welcome to stay at the Residencia Sarria, which is a 15-minute walk down to the Pedralbes campus and about 25 minutes to the Sarrià FGC station.

Ther

Esplugues de Llobregat, Barcelona
Tel:+34 673 62 22 07
www.livensaliving.com
special rates for ESADE students

The Student Hotel Barcelona Campus
c/ Sancho de Ávila 22; 08018 Barcelona
A B
+34 93 309 98 30
www.thestudenthotel.com

Residencia LESSEPS
Plaza Lesseps 12; 08023 Barcelona
+34 902 444 447
www.resa.es

Residencias Grupo Mestral
- Mestral Mar
- Emilie de Villeneuve
- Anna Ravell
- Lestonnac
- Josep Manyanet

www.residenciasuniversitariasbarcelona.es

Residència Erasmus Gràcia
c/Torrent de l'Olla 212-214, 08012, Barcelona
+34 934 151 203
http://www.residenciaerasmusgracia.com

Blanc – B&B
C/ Tuset, 27 - 1º (first floor)
08006 Barcelona (Spain)
Ph. +34 93 676 18 56
www.blancguesthouse.com

The Loft Town
C/ Sèneca, 24-26 08006 Barcelona
+34686 93 20 17
A relatively new residence in Gràcia: the semester pricing plan dates are flexible.
https://thelofttown.com/en/

Barcelona Gràcia Student Housing
Carrer Gran de Gràcia, 117, 08012 Barcelona
+34 629 561 477
www.barcelona-housing-student.com

Barcelona has a variety of hostels, which are another alternative for short-term housing. Here are two links to help you find something you like:
www.airbnb.com
www.homestay.com
www.hostelworld.com

More Permanent Accommodation

www.bcn-nest.com

Not looking forward to house-hunting on your own? Let Margarita and Pura advise you on what the best neighborhood and housing solution is for you. They work directly with property owners, no agencies, so whether you're looking for a studio, an apartment, a room or a homestay, they are certain to find it for you. If you contact them in advance, you can move into your new home when you arrive in Barcelona or they can arrange visits to properties you've chosen. Contact them for a consultation, no strings attached; they come highly recommended. info@bcn-nest.com

www.livefurther.com

Founded by an ESADE alumnus from Barcelona with experience as an exchange student, LiveFurther offers a 20% discount on booking fee for ESADE students. In order to receive the discount, be sure to:

- Search for the room or apartment and reserve it directly using the LiveFurther website, rather than by using another website
- Write "ESADE" in the field asking for a partner code in the online reservation form
- Select "Organization referral" from the list in the "Hear about us" dropdown menu in the form
- Upload a copy of your ESADE acceptance letter when reserving.

www.housinganywhere.com

This is a website, which helps incoming exchange students to rent a room directly from ESADE students who are going on exchange. Students deal directly with students; there are no intermediaries.

Rental Agencies

The following agencies specialize in arranging short-term and long-term accommodation in furnished apartments.